

# BUFA



**THE CONSTITUTION  
OF THE  
BROCK UNIVERSITY FACULTY ASSOCIATION (UNINCORPORATED #2)  
FOUNDED IN 1996**

**1. Name**

The name of the Association shall be "the Brock University Faculty Association (Unincorporated #2)," referred to hereafter as the Association.

**2. Objects**

The objects of the Association are:

- (1) the advancement of instruction, research, scholarship, teaching, and service in the University;
- (2) maintaining and improving the standards and welfare of its members;
- (3) The regulation of the relations between Brock University and its academic staff, including librarians and any other employees represented by the Association.

**3. Membership**

**3.0.1.** Membership in the Association shall be open to all employees of the academic staff of Brock University including librarians and any other employees of Brock University determined appropriate by the Association, excluding persons holding the position of Associate Dean or higher, and all other persons coming within the scope of section 1(3) of the Labour Relations Act as amended from time to time.

**3.0.2.** Members in good standing are those who have paid any appropriate dues, or fees, either by authorized salary deductions, or by some other arrangement for payment satisfactory to the Association's Treasurer.

**3.0.3.** The dues or fees for a member who is on long-term disability leave shall be waived during the term of leave.

**3.0.4.** Only members in good standing may vote or hold office.

#### **4. Officers of the Association**

**4.01** The Officers of the Association shall be the President, Vice-President, Past President, the Secretary and the Treasurer.

#### **5. Executive Committee**

**5.01** The Executive Committee shall consist of the President, Vice-President, Past President, Secretary, Treasurer, Grievance Officer, Health and Safety Officer, Communications Officer, the Association's OCUFA Director, one Professional Librarian Representative, one Non-tenured Faculty member and two members at large. All members of the Executive Committee, with the exception of the Past President, shall be elected as prescribed in the By-Laws.

#### **6. Vacancy in the Executive Committee**

If at any time, the office of President shall fall vacant, the Vice-President shall become President of the Association.

If at any time, the office of Past President shall fall vacant, the Executive may appoint a former President of the Association to fill out the unexpired term, or may determine that the position shall remain vacant until in the normal course of elections, there is a new Past President.

If a position on the Executive Committee, other than that of the President or Past President, shall fall vacant, the Executive Committee shall notify the membership and may appoint a member in good standing of the Association to this position, to serve until a by-election for the position is held within three months.

#### **7. Functions of the Executive Committee**

**7.01** It shall be the duty of the Executive Committee to carry on the business of the Association as directed by the members and to investigate and report on matters of interest to the Association.

#### **8. Quorum of the Executive Committee**

A quorum of the Executive Committee shall consist of either the President or Vice-President and four other members, of whom one must be an Officer of the Association.

#### **9. Committees**

Standing Committees shall be established by the By-Laws, and shall not be subject to change other than by amendment of the By-Laws.

The Executive Committee shall have the power to create and to terminate special or ad hoc committees, as it sees fit for the realization of the purpose and for the conduct of the business of the Association.

The current list of special committees and their terms of reference shall be published as an Appendix to the By-Laws.

## **10. Meetings**

There shall be an annual general meeting, held in the month of May each year, or such other month as may be fixed by resolution and the Executive Committee. The number and timing of other regular general meetings shall be established by a By-Law.

Special general meetings shall be held at the call of the President on the advice of the Executive Committee or on receipt by the Secretary, of a written request signed by ten or more members in good standing of the Association.

## **11. Dues**

**11.01** Dues and any other fees or charges payable by members or categories of members shall be fixed by a majority vote of the members present at the annual or any other general meeting.

**11.02** Members in default of payment of dues or any other fees or charges shall cease to be members in good standing if the dues, fees or charges are not paid within 30 days of the date of notice from the Secretary.

## **12. By-Laws**

By-Laws shall be submitted for approval or amendment at a general meeting, and adopted or amended by a majority of members in good standing present. No By-Law shall be interpreted as taking precedent over any article or provision of this Constitution.

## **13. Amendment**

This Constitution shall be amended only by vote in a meeting of the Association in which two-thirds of the members in good standing present concur. Notice of the amendment shall have been given to the membership, through the Secretary, at least two weeks before the meeting.

15 May 1996 (Founding Meeting)